

## APPLICATION INFORMATION

Thank you for your interest in ACFC West, Local 2020 Unifor.

**Please read this information before sending your required application material and administration fee.** Anyone planning to work in the film industry should have the ability to relate to others, be a team player, and be very flexible. An overall understanding of how departments relate to each other and a basic knowledge of the industry will also determine acceptance into the union.

### REQUIREMENTS

- ✓ Completion of a recognized **Motion Picture Industry Orientation** course is required. Include photocopy of certificate. Offered at Capilano University at 604-984-4901 or <http://www.capilanou.ca/> as well as other post-secondary institutions.
- ✓ **WHMIS** Certificate (Workplace Hazardous Materials Information System). Include photocopy of certificate. Contact Actsafe at 604-733-4682 or <http://www.actsafe.ca/> as well as other recognized providers.
- ✓ **30 verifiable paid days worked on professional made for television productions or feature films**, (may vary in some departments) **IN THE POSITION YOU ARE APPLYING FOR.**
- ✓ Completed application in the department you are applying for.
- ✓ Signed **original** Bargaining Authorization - form attached.
- ✓ Current resume **detailing the number of days worked on film/television productions.** Please see attached sample resume.
- ✓ Non-refundable application fee of \$85 payable by cash, cheque, money order or Mastercard, Visa or debit card. Application fee for a second department is \$25. You may apply for a MAXIMUM of two departments.
- ✓ Some departments/positions have additional requirements.

For more information, please visit our website at [www.acfcwest.com](http://www.acfcwest.com). You can also e-mail [applications@acfcwest.com](mailto:applications@acfcwest.com) or call **604-299-ACFC (2232)**, extension #570. Applications can be mailed or dropped off to the address below.

The \$85 fee is **NOT** a guarantee that you will be accepted as a member. Your application will be reviewed once all criteria are met. Should your application not be approved, you will be able to request re-application in the same department at a later date without charge.

Applications are submitted to the Council at any Council meeting (usually once per month). You will be informed in writing or by phone after your application has been reviewed.

**RETAIN THIS COPY FOR YOUR RECORDS**



**SET DEC EVALUATION**

Do you have a driver's license?  Y  N Class: 1  2  3  4  5  6

**Can you drive any of the following:**

Cube Van  Y  N Motorcycle  Y  N Tractor  Y  N  
Standard  Y  N Snowmobile  Y  N 4 X 4  Y  N

**WORKING KNOWLEDGE: Extensive, Some, None.** Please indicate amount of experience.

Prop Making E  S  N  Sewing E  S  N  Food Styling E  S  N   
Carpentry E  S  N  Scenic Art E  S  N  Green/Flower Arrg. E  S  N   
  
Electrics E  S  N  Graphic Art E  S  N   
Weapons E  S  N  Reading E  S  N   
Blueprints

*Please indicate working knowledge of specific periods or styles (i.e. Hellenic, Baroque, Regency, etc.):*

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_  
4 \_\_\_\_\_ 5 \_\_\_\_\_ 6 \_\_\_\_\_

*Can you break down a film script in the following areas:*

a) Set Dec  Y  N b) Props  Y  N c) Picture Vehicles  Y  N  
d) Art Dept  Y  N e) Day  Y  N f) Other \_\_\_\_\_  
Breakdown Departments \_\_\_\_\_

*Have you ever presented a budget for Film, TV or Commercial in the following areas:*

Set Dec  Y  N Props  Y  N Picture  Y  N Other \_\_\_\_\_  
Vehicles \_\_\_\_\_

Do you have a PAL?  Y  N  
Do you have any other gun permits?  Y  N Which: \_\_\_\_\_  
Do you have an equipment package?  Extensive  Some  None

Do you have any knowledge or experience of other countries, cultures or religions?

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_  
4 \_\_\_\_\_ 5 \_\_\_\_\_ 6 \_\_\_\_\_

**FORMAL EDUCATION AND SEMINARS:** *i.e. High School, College, University, Courses, etc.*

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_  
4 \_\_\_\_\_ 5 \_\_\_\_\_ 6 \_\_\_\_\_

Do you speak French?  Extensive  Some  None Other languages? \_\_\_\_\_

**ADDITIONAL INFORMATION:**

**FILM EXPERIENCE:**

Dates Worked	Type (Series, MOW)	Name of Production	Position Held	Supervisor/Key

**OTHER RELATED EXPERIENCE:** *i.e. Theatre Skills, Window Dressing, Graphic Art, Research, etc.*

Date	Name of Project	Position	Key	Days Worked

**MISCELLANEOUS EXPERIENCE AND SKILLS:** *i.e. Previous Careers, Hobbies, Leatherwork, etc.*

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_  
4 \_\_\_\_\_ 5 \_\_\_\_\_ 6 \_\_\_\_\_

**REFERENCES:**

Name	Department	Contact Information (phone, e-mail)

# BARGAINING AUTHORIZATION

Name: \_\_\_\_\_

PLEASE PRINT CLEARLY

“In applying for a membership I understand that the union intends to apply to be certified as my exclusive bargaining agent and to represent me in collective bargaining.”

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
DAY MONTH (Please Spell) YEAR

Signature: \_\_\_\_\_

## SAMPLE RESUME

# SUSIE DRIVEWELL

### DRIVER – TRANSPORTATION DEPARTMENT

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License: Class 6 and 1 w/Air Endorsement; 2001 Hair License #: 98765;  
W.H.M.I.S; Set Etiquette; Transportation of Dangerous Goods Certificate;  
Occupational First Aid Level I

### SPECIAL ATTRIBUTES

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High Rigging & Cable 1000 to 2000 ft; 3 years at Emily Carr Craft Service School;  
Microsoft Office

### FEATURES

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<b>Little Lies</b> Feb/14	Big Lie Production 10 Days	PM: John Doe Coordinator
<b>Superman</b> Dec/13	Superduper Shows 2 Days	PM: Jane Dodo Coordinator
<b>Mr. T. Rules</b> June/13	Mr. T. TV 30 Days	Coordinator: Mrs. T. Special Equipment Driver
<b>Mrs. T. Rules</b> Oct/12	Mrs. T. TV 1 Day	PM: Grandad Doe Coordinator

### MOWS

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<b>Sun City</b> Jan/14	Sunshine Studios 30 Days	Coordinator: Mr. Sunshine Driver
<b>Cat &amp; Dog</b> Oct/13	Bob Barker Productions 4 Days	Coordinator: Miss Meow Special Equipment Driver
<b>Madison</b> Aug/13	Mad Dog Productions 20 Days	PM: Jonathan Jones Coordinator

### TELEVISION SERIES

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<b>X-Filez</b> Nov/13	Rainy Day Productions 10 Days	Coordinator: David Duke-Ovny Driver
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### AWARDS

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Journeyman High Rigger with Safety Ticket; I.C.S. Motor Racing 1<sup>st</sup> Place;  
The Annual Peggy Bundy Award for Excellence in Hair and Makeup

### REFERENCES

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Marsha Brady	Producer/Actor	(604) 456-7890
Hil Clinton	White House Administrator	(818) 240-2440
Don Johnson	Transport Coordinator	(505) 666-6969