

## APPLICATION INFORMATION

Thank you for your interest in ACFC West, Local 2020 CEP.

Please read this entire letter before sending your required application material and administration fee. Anyone planning to work in the film industry should have the ability to relate to others, be a team player, and be very flexible. An overall understanding of how departments relate to each other and a basic knowledge of the industry will also determine acceptance into the union.

### REQUIREMENTS

- ✓ Completion of a recognized **Film Industry Orientation** course is required. Include photocopy of certificate. Offered at Capilano College at 604-984-4901 or [www.capcollege.bc.ca](http://www.capcollege.bc.ca) as well as other post-secondary institutions.
- ✓ **WHMIS** Certificate (Workplace Hazardous Materials Information System). Include photocopy of certificate. Contact SHAPE at 604-733-4682 or [www.shape.bc.ca](http://www.shape.bc.ca) as well as other recognized providers.
- ✓ **30 verifiable days worked on professional made for television productions or feature films**, (may vary in some departments) **IN THE POSITION YOU ARE APPLYING FOR.**
- ✓ Completed application in the department you are applying for.
- ✓ Signed Bargaining Authorization - form attached.
- ✓ Current resume **detailing the number of days worked on set.** Please see attached sample resume.
- ✓ Non-refundable application fee of \$85 payable by cash, cheque or money order. Application fee for a second department is \$25. You may apply for a MAXIMUM of two departments.

For more information, please visit our website at [www.acfcwest.com](http://www.acfcwest.com). You can also e-mail [applications@acfcwest.com](mailto:applications@acfcwest.com) or call **604-299-ACFC (2232)**, extension #570. Applications can be mailed or dropped off to the address below.

The \$85 fee is **NOT** a guarantee that you will be accepted as a member. Your application will be reviewed once all criteria are met. Should your application not be approved, you will be able to request re-application in the same department at a later date without charge.

Applications are submitted to the Council at any Council meeting (usually once per month). You will be informed in writing or by phone after your application has been reviewed.

**RETAIN THIS COPY FOR YOUR RECORDS**





## **SCENIC ART DEPARTMENT**

The Scenic Art Department is responsible for applying colour and texture to surfaces either built by the Construction Department or, in case of locations, at the discretion of the Art Department and Location Department.

90% of the work involved is prepwork: plastering, stripping wallpaper, sanding, texturing, sweeping floors – even washing windows. It's a dirty job but everyone has to do it!

The other 10% is a lot more fun: faux finishes, trompe d'oeil, antiquing, distressing, photographic backdrops, signage etc., depending on the needs of the particular production. As no films or commercials are ever the same it's rare to do the same finish twice; therefore a lot of experimentation with various media are involved.

A Scenic Artist may have strengths in certain areas; however, they must be prepared to tackle a variety of tasks. It is uncommon, for example, to have a sign writer hired into a production for the sole purpose of signwriting.

Safety plays a large part of our work, as we are involved with many toxic and volatile substances, as well as equipment such as scissor lifts and scaffolding. Masks, filters, gloves, clothing and other safety equipment are part of the job.

Each production as stated above is different and has its own unique look. One cannot expect everyone to have all the specialized equipment necessary for each individual job; however, it is expected that each person have their own basic tool kit. A variety of brushes and scrapers is a start.

**SCENIC ART DEPT.**

**SKILLS** – Please check off your level of experience with the following:

	Extensive	Good	Some	None
Filling seams etc., sanding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cutting in	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rolling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glazing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staining	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Colour mixing & matching	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hudson spraying	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Airless spraying	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Airbrush	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plaster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stucco	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wallpaper	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fabric wallpaper	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fibreglass	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vacuform	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 part foam	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Liquid latex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aging/breaking down/distressing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drybrush	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Log chinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ragging on/off	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wood graining	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faux brick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faux stone & rock	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faux concrete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faux marble	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faux granite	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faux terrazzo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faux tile	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stencilling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signpainting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Projector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Backdrops	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Murals, trompe l'oeil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sculpture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Driver's License: Yes \_\_\_ No \_\_\_

Vehicle: Yes \_\_\_ No \_\_\_

Additional skills/materials:

**EXPERIENCE:**

<b>CATEGORIES:</b>		<b>POSITION SPECIFY KEY/ ASST./TRAINEE</b>	<b>NO. OF DAYS WORKED</b>
<b>FEATURE FILM</b>	<b>PRODUCTION TITLE</b>		
1.			
2.			
3.			
4.			
<b>THEATRE &amp; PROPS</b>			
1.			
2.			
3.			
<b>COMMERCIAL/VTR</b>			
1.			
2.			
3.			

**SPECIFIC EXPERIENCE**

- Preparation (plastering & painting)
- Wallpapering
- Sign Writing
- Special Effects (props etc.)  
Specify \_\_\_\_\_
- Back Drops

**SIMULATED EFFECTS**

- Woodgraining
- Marbling
- Stenciling
- Aging/breaking down
- Vacuform Plastic
- Plastercast experience

SPECIAL EQUIPMENT OWNED OR WORKED WITH (i.e. Hudson, air brush)

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**LANGUAGES:** \_\_\_\_\_

VEHICLE:  YES  NO

**REFERENCES:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

## **BASIC SCENIC ARTIST'S KIT**

1. Brushes
  - a) Artist brushes.
  - b) Assortment of quality hand brushes for both straight brush work and cutting in.
  - c) Lettering brushes.
2. Plastering scrapers:  
Assortment of sizes: 8", 6", 4", 2", and 1" wide.
3. Hard Scraper: 4" wide.
4. Wallpaper smoother.
5. Tape Measure: 20 feet or more.
6. Scale ruler.
7. A large 30 degree by 60 degree set triangle.
8. Steel edge.
9. Matt, knives and blades.
10. Chalk line and powder.
11. Assortment of coloured chalk.
12. Pencils, black felt markers, pens and charcoal.
13. Hammer.
14. Multi-tipped screw drivers.
15. Pliers.
16. T-50 staple gun and staples.
17. Scissors.
18. Long feathers and hypodermic needle.
19. Plastercine:  
Assortment of colours.
20. Charcoal respirator.
21. Work gloves.
22. Safety glasses.

# BARGAINING AUTHORIZATION

Name : \_\_\_\_\_  
**PLEASE PRINT CLEARLY**

**"In applying for a membership I understand that the union intends to apply to be certified as my exclusive bargaining agent and to represent me in collective bargaining."**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
DAY MONTH (Please Spell) YEAR

Signature: \_\_\_\_\_



## SAMPLE RESUME

# SUSIE DRIVEWELL

### DRIVER – TRANSPORTATION DEPARTMENT

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License: Class 6 and 1 w/Air Endorsement; 2001 Hair License #: 98765; W.H.M.I.S; Set Etiquette; Transportation of Dangerous Goods Certificate; Occupational First Aid Level I

### SPECIAL ATTRIBUTES

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High Rigging & Cable 1000 to 2000 ft; 3 years at Emily Carr Craft Service School; Microsoft Word & Excel

### FEATURES

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<b>Little Lies</b> Feb/08	Big Lie Production 10 Days	PM: John Doe Coordinator
<b>Superman</b> Dec/07	Superduper Shows 2 Days	PM: Jane Dodo Coordinator
<b>Mr. T. Rules</b> June/07	Mr. T. TV 30 Days	Coordinator: Mrs. T. Special Equipment Driver
<b>Mrs. T. Rules</b> Oct/06	Mrs. T. TV 1 Day	PM: Grandad Doe Coordinator

### MOWS

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<b>Sun City</b> Jan/08	Sunshine Studios 30 Days	Coordinator: Mr. Sunshine Driver
<b>Cat &amp; Dog</b> Oct/07	Bob Barker Productions 4 Days	Coordinator: Miss Meow Special Equipment Driver
<b>Madison</b> Aug/07	Mad Dog Productions 20 Days	PM: Jonathan Jones Coordinator

### TELEVISION SERIES

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<b>X-Filez</b> Nov/08	Rainy Day Productions 10 Days	Coordinator: David Duke-Ovny Driver
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### AWARDS

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Journeyman High Rigger with Safety Ticket; I.C.S. Motor Racing 1<sup>st</sup> Place; The Annual Peggy Bundy Award for Excellence in Hair and Makeup

### REFERENCES

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Marsha Brady	Producer/Actor	(604) 456-7890
Hil Clinton	White House Administrator	(818) 240-2440
Don Johnson	Transport Coordinator	(505) 666-6969