

## APPLICATION INFORMATION

Thank you for your interest in ACFC West, Local 2020 CEP.

Please read this entire letter before sending your required application material and administration fee. Anyone planning to work in the film industry should have the ability to relate to others, be a team player, and be very flexible. An overall understanding of how departments relate to each other and a basic knowledge of the industry will also determine acceptance into the union.

### REQUIREMENTS

- ✓ Completion of a recognized **Film Industry Orientation** course is required. Include photocopy of certificate. Offered at Capilano College at 604-984-4901 or [www.capcollege.bc.ca](http://www.capcollege.bc.ca) as well as other post-secondary institutions.
- ✓ **WHMIS** Certificate (Workplace Hazardous Materials Information System). Include photocopy of certificate. Contact SHAPE at 604-733-4682 or [www.shape.bc.ca](http://www.shape.bc.ca) as well as other recognized providers.
- ✓ **30 verifiable days worked on professional made for television productions or feature films**, (may vary in some departments) **IN THE POSITION YOU ARE APPLYING FOR.**
- ✓ Completed application in the department you are applying for.
- ✓ Signed Bargaining Authorization - form attached.
- ✓ Current resume **detailing the number of days worked on set.** Please see attached sample resume.
- ✓ Non-refundable application fee of \$85 payable by cash, cheque or money order. Application fee for a second department is \$25. You may apply for a MAXIMUM of two departments.

For more information, please visit our website at [www.acfcwest.com](http://www.acfcwest.com). You can also e-mail [applications@acfcwest.com](mailto:applications@acfcwest.com) or call **604-299-ACFC (2232)**, extension #570. Applications can be mailed or dropped off to the address below.

The \$85 fee is **NOT** a guarantee that you will be accepted as a member. Your application will be reviewed once all criteria are met. Should your application not be approved, you will be able to request re-application in the same department at a later date without charge.

Applications are submitted to the Council at any Council meeting (usually once per month). You will be informed in writing or by phone after your application has been reviewed.

**RETAIN THIS COPY FOR YOUR RECORDS**







## GREENS TRADE THEORY QUIZ

1. Briefly describe what duties, tasks and responsibilities within the Film Production Industry, are to be delegated to the Greens Technician:

---

---

2. What is the plant hardiness map and how do you use it in selecting plants?

---

---

3. Tell us what plants can be used in the following Specialty Garden areas:

a) The Rock Garden: \_\_\_\_\_

---

b) The Wildflower Garden situated in an open, dry situation: \_\_\_\_\_

---

c) The Water Garden (i.e. Pools and Bogs): \_\_\_\_\_

---

4. Explain the following terms and suggest some plants that are used accordingly:

a) Bonsai: \_\_\_\_\_

---

b) Topiary: \_\_\_\_\_

---

c) Espalier: \_\_\_\_\_

---

**5. Our indoor studio plants have been watered and fertilized regularly but some leaves are browning, yellowing and falling off. Why are they not growing well?**

---

---

**6. The leaves of a False Aralia in the studio are drying at the tips, and dropping off. What can we do to avoid this?**

---

---

**7. Select three interior plants for each of the following situations at normal room temperature:**

a) Floor planters located three feet from an east window which has an unobstructed view:

---

b) Floor planters located a few feet from a north window that has an unobstructed view:

---

c) Table planters in low light levels of an air-conditioned office where humidity control is better than in conventionally heated offices. No-flowering, foliage plants are preferred:

---

**8. Would a fiberglass or plastic planter be adequate for the entranceway to a century stone house?**

---

**9. What is a courtyard area?**

---

**10. How far apart should stepping stones be placed?**

---

**11. We are required to build some steps in a garden setting – advise on how to go about it and give recommendations pertaining to riser height, tread width, walkway dimension and number of risers per flight:**

---

---

**12. What surveyor's instrument is used for measuring horizontal angle and can you describe the operation procedure?**

---

---

---

**13. What does pruning entail?**

---

---

**14. What is the safest way to remove a large limb from a Maple?**

---

---

**15. At what depth do we plant a new tree?**

---

**16. What plants can be used as a ground cover in a shady area?**

---

**17. What trees would you recommend for a row of evergreens that will provide some protection from winds, reduction of noise, and screening for unsightly objects?**

---

**18. What are three good ways to distinguish a Spruce from a Fir?**

---

**19. Which conifers are used as Christmas Trees?**

---

**20. What is an easy way to tell a Norway Maple in summer?**

---

**21. Can you suggest a few good vines for growing on the north side of a house?**

---

**22. What role do broadleaf evergreens play in the landscape?**

---

**23. Suggest:**

a) Three trees with interesting bark:

---

b) Three trees with a weeping habit:

---

c) Four trees with ornamental fruit:

---

d) Four very fast growing trees:

---

**24. List six trees and four shrubs which have outstanding autumn colouration:**

---

**25. What would be your general procedure in the operation of power tools and machinery to maintain peak performance?**

---

---

---

## GREENS DEPARTMENT CRITERIA

- Journeyman trade qualifications ...OR...
- Certificate or diploma from college, university or technical school ...OR...
- Three years experience in trade landscaping or maintenance ...AND...
- Work shown as green's labourer with one of the members of the greens department

# BARGAINING AUTHORIZATION

Name : \_\_\_\_\_

PLEASE PRINT CLEARLY

**"In applying for a membership I understand that the union intends to apply to be certified as my exclusive bargaining agent and to represent me in collective bargaining."**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
DAY MONTH (Please Spell) YEAR

Signature: \_\_\_\_\_



## SAMPLE RESUME

# SUSIE DRIVEWELL

### DRIVER – TRANSPORTATION DEPARTMENT

---

License: Class 6 and 1 w/Air Endorsement; 2001 Hair License #: 98765; W.H.M.I.S; Set Etiquette; Transportation of Dangerous Goods Certificate; Occupational First Aid Level I

### SPECIAL ATTRIBUTES

---

High Rigging & Cable 1000 to 2000 ft; 3 years at Emily Carr Craft Service School; Microsoft Word & Excel

### FEATURES

---

<b>Little Lies</b> Feb/08	Big Lie Production 10 Days	PM: John Doe Coordinator
<b>Superman</b> Dec/07	Superduper Shows 2 Days	PM: Jane Dodo Coordinator
<b>Mr. T. Rules</b> June/07	Mr. T. TV 30 Days	Coordinator: Mrs. T. Special Equipment Driver
<b>Mrs. T. Rules</b> Oct/06	Mrs. T. TV 1 Day	PM: Grandad Doe Coordinator

### MOWS

---

<b>Sun City</b> Jan/08	Sunshine Studios 30 Days	Coordinator: Mr. Sunshine Driver
<b>Cat &amp; Dog</b> Oct/07	Bob Barker Productions 4 Days	Coordinator: Miss Meow Special Equipment Driver
<b>Madison</b> Aug/07	Mad Dog Productions 20 Days	PM: Jonathan Jones Coordinator

### TELEVISION SERIES

---

<b>X-Filez</b> Nov/08	Rainy Day Productions 10 Days	Coordinator: David Duke-Ovny Driver
--------------------------	----------------------------------	--

### AWARDS

---

Journeyman High Rigger with Safety Ticket; I.C.S. Motor Racing 1<sup>st</sup> Place; The Annual Peggy Bundy Award for Excellence in Hair and Makeup

### REFERENCES

---

Marsha Brady	Producer/Actor	(604) 456-7890
Hil Clinton	White House Administrator	(818) 240-2440
Don Johnson	Transport Coordinator	(505) 666-6969