

## Why ACFC West, Local 2020 CEP?

*When you become a member of ACFC West, Local 2020 CEP, you will belong to and have the support of a Canadian based union that is a member of the Canadian Labour Congress (CLC).*

*As you spend more time on the ACFC West, Local 2020 CEP productions, you will have the opportunity to meet and work with a valuable network of film craftspeople.*

*We are focused on creating the best working conditions for our membership. Your crew will have elected a crew representative to assist you with your questions. Your Union Representative from the ACFC West, Local 2020 CEP will be on set regularly to answer any questions that may arise.*

## Application Criteria

- Department application
  - Résumé
  - Film Industry Orientation course (includes WHMIS and Set Etiquette)
- OR
- Workplace Hazardous Materials Information System (WHMIS) Certificate, and
  - Set Etiquette
- Please provide a photocopy of certificate(s).
- \$85 Administration fee\*
  - Additional \$25 for a 2nd department
  - Signed Bargaining Authorization
  - Minimum 30 verifiable days worked on professional made-for-television productions or feature films in the position you are applying for.

\* The \$85 fee is an administration fee to process your application. This is not a guarantee that you will be accepted as a member. Should your application not be complete, or should you not meet the required minimum standards, your application will be held until all minimum requirements are met and you will be able to request re-application in the same department at a later date without charges.

ACFC WEST - THE ASSOCIATION OF CANADIAN FILM CRAFTSPEOPLE,  
LOCAL 2020 COMMUNICATIONS, ENERGY & PAPERWORKERS  
UNION OF CANADA



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## Information Brochure

Visit our website at  
[www.acfcwest.com](http://www.acfcwest.com)

## Who are we?

ACFC West, Local 2020 CEP is a technical film union recognized by the Labour Board of British Columbia. The union began as an association of freelance film technicians who were unified in their need for protection and endorsement while working in the film industry. Policies of the union are developed by the Council\* and ratified by the members according to their constitution.

ACFC West, Local 2020 CEP represents technicians in the following 23 departments:

Accounting	Props
Art	Prop Building
Construction	Publicity
Continuity	Scenic Art
Craft Services	Security
Editing	Set Decoration
Electric	Sound
Greens	Special Effects
Grip	Transportation
Hair	Wardrobe
Make-up	Wranglers
Production Office	

Some of the highlights of the union are:

- non-seniority crewing;
- producers and department keys hire their choice of technicians depending on the dynamics of each production team;
- full members and permittees are hired based on their skills and ability rather than their position on a seniority list. This style of crewing is attractive for qualified technicians who would like to achieve a higher position and pay rates.

\* Council consists of the Executive (President, Vice-President, Secretary/Treasurer, Members at Large) and the Department Representatives, who are members working on film and television productions.

## How do I apply for Membership?

Before you apply for membership with ACFC West, Local 2020 CEP, it is highly recommended that you attend an information session about the BC Film Industry. Contact the ACFC West administration office for details at **(604) 299-ACFC (2232)** or [info@acfcwest.com](mailto:info@acfcwest.com).

Once you decide on a specific department you wish to apply, simply complete the application and mail it in\*\*. Completed applications are submitted to the Council at any Council meeting (usually once per month).

Once you have been approved, your membership status will be that of **Permittee**.

As a permittee, your résumé will be sent out to ACFC West productions when they request someone in the position you are recognized under. You should promote yourself to our productions by dropping off your résumé at the production offices.

\*\* See application criteria on back cover.

## How do I apply for Full Member Status?

If you are currently a permittee or an applicant and have a minimum 90 days on set work on ACFC West, Local 2020 CEP production(s) in an ACFC West position, you can apply for full member status with the following criteria:

- ✓ 3 letters or signatures of endorsement from:
  - a) a key in your department who is a member in good standing;
  - b) two other members in good standing;an endorsement form is available from the ACFC West, Local 2020 CEP office.
- ✓ an updated résumé accurately reflecting your days worked.

Advantages to becoming a full member:

- paid benefits package, including:
  - ◆ Extended Health coverage;
  - ◆ Dental coverage;
  - ◆ Group and Dependent life insurance;
  - ◆ Accidental Death and Dismemberment;
  - ◆ Critical Illness;
  - ◆ Medical Services Plan (MSP);
- lower check-off dues;
- the right to participate in and vote on union affairs.

Applications to full member status are reviewed by the Council at any council meeting (usually once per month). Applicants will be notified in writing upon acceptance.

Note: full members are required to pay initiation dues and annual membership dues. Please contact the office for the current rates.

## How do I apply for a position upgrade?

After working on ACFC West, Local 2020 CEP productions for a while, you may want to upgrade your position with the union so that your résumé can be sent out for a higher position in the department you are recognized in.

To qualify, you must meet all of the following:

- ✓ have full member status;
- ✓ have a minimum of 3 credits (2 of which must be on union productions), or 90 days on a union series in the upgraded position;
- ✓ submit an updated résumé outlining your credits and days worked, and a verification of your position and days worked (i.e., time sheets, paystubs, etc.).

If you are upgrading to a key position, you may be required to take the ACFC West Supervisor's Course.

When you have met all the above criteria, your position may be upgraded with the union.

Note: any/all criteria subject to change without notice.